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| Report To: | OVERVIEW (AUDIT) PANEL |
| Date: | 12 September 2016 |
| Reporting Officer: | Sandra Stewart - Executive Director Governance, Resources and Pensions |
| Subject: | SCRUTINY ANNUAL WORK PROGRAMMES FOR THE MUNICIPAL YEAR 2016/17 |
| Report Summary: | To receive for information, the work programmes of the Scrutiny Panels for 2016/17 following previous consideration of the work programme at the last meeting of the Panel. |
| Recommendations: | That the work programmes for 2016/17 be noted. |
| Links to Community Strategy: | The work programmes are linked to the Council's Corporate Plan priorities. Reviews taking place will help to ensure that the priorities will be delivered effectively across Tameside. |
| Policy Implications: | The work programmes comprise reviews that seek to check on the effective implementation of the Council's policies and if appropriate make recommendations to the Executive with regards to development, performance monitoring and value for money. |
| Financial Implications: (Authorised by the Section 151 Officer) | All costs incurred must be met from within existing budgets. |
| Legal Implications: (Authorised by the Borough Solicitor) | Part 4(g) of the Scrutiny Procedure Rules set out in the Constitution requires the Chair of each Scrutiny Panel to submit an annual Work Programme to Council for approval. |
| Risk Management: | The Chairs and Deputy Chairs of the Scrutiny Panels will be informed of the progress in implementing the work programmes. |
| Access to Information: | The background papers relating to this report can be inspected by contacting Paul Radcliffe, Scrutiny and Member Services Manager by:  Telephone:0161 342 2199  e-mail: paul.radcliffe@tameside.gov.uk |

1. SCRUTINY PANEL WORK PROGRAMMES

- 1.1 The work programmes for the Council's two Scrutiny Panels have now been approved and adopted by panel members. This report contains information relating to the planned activity of work that will take place during the 2016/17 municipal year, which includes in-depth reviews and the ongoing monitoring of Council services, external partners and performance.
- 1.2 Time has been taken to liaise with Members, the Senior Management Teams of both the Council and Single Commissioning Body and partners before being finalised. The majority of the items on the work programmes will involve reviews and activities that are aimed at adding value to the services that are central to the Council's priorities and performance. The programmes do contain a variety of work and it is important to note that it may not be possible for every topic to be reviewed in the current year. In addition developments in the health economy and, in particular, the creation of the Single Commissioning body and the creation of the Integrated Care Organisation will need to be reflected in the scrutiny work programme and on-going monitoring of the impact of changes brought about by the Care Together programme will be regularly reported to the Integrated Care and Wellbeing Scrutiny Panel.
- 1.3 The established working groups of both Panels are well underway with the first review topics of the year. As detailed in a previous report of 18 July 2016 the review topics selected by each panel for the first quarter are as follows:

Integrated Care and Wellbeing Scrutiny Panel – Carers in Tameside

Place and External Relations Scrutiny Panel – Impact of Bin Swap and Delivering Future Improvements to Recycling.

- 1.4 The work programme for each panel will remain as flexible as possible to allow any urgent issues which may arise to be addressed. As in previous years, if additions are required during the year this will require a report to be brought to the earliest available Overview (Audit) Panel meeting.

**Integrated Care and Wellbeing Scrutiny Panel
Work Programme 2016/17**

In-depth Policy Reviews

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested by |
|---|--|--|--|---------------------|
| Carers in Tameside | <p>Changes to the Care Act in April 2015 were made to improve conditions for many people that require support, and their carers. The changes gave local authorities a responsibility to assess the level of support that a carer may need. Councils are also allowed to arrange for other organisations such as charities or private companies to carry out assessments.</p> <p>Data from the 2011 Census showed that there are approximately 24,000 residents in Tameside who consider themselves as a carer. When looking at this in more detail, only 11,000 people are registered as carers and 3,500 seen to be active on a regular basis.</p> <p>The review will consider the changes that have been made to the Care Act along with the role and strategies of the Council to identify, assess and support carers across the borough.</p> | <p>This review will support the corporate priority 'People' by helping people to live independent lifestyles supported by responsible communities and improving the health and wellbeing of residents.</p> | <p>Adult Social Care and Wellbeing</p> | <p>Panel</p> |
| Impact of the Public Service Hub | <p>In order to provide the highest quality of public services during testing financial times, the Council established one of the country's first Public Service Hubs, which aims to create and progress an integrated public service model that brings together a range of professionals and agencies, while also streamlining systems and processes.</p> | <p>This review will support the corporate priority 'People' by helping people to live independent lifestyles supported by responsible communities and improving the health and wellbeing of residents.</p> | <p>Children and Families</p> | <p>Panel</p> |

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested by |
|----------------------------|--|--|--|---------------------|
| | <p>The Hub aims to focus on early intervention and prevention in order to reduce the demand across the public sector, performing more cost-effectively, and better addressing all needs of households across the borough.</p> <p>The review will take an in-depth look at the Hub and its ability to effectively improve the coordination of services, and create more positive outcomes for families, children and communities across the borough.</p> | | | |
| Admission Avoidance | <p>Preventing re-admission requires active management of transitions which includes the timely sharing of information and good communication between the hospital, Primary Care and Adult Services.</p> <p>When compared with national performance, Tameside has a higher number of emergency admissions for acute conditions that should not usually require hospital admission. Research has also found that the number of patients who are readmitted as an emergency following discharge has risen by almost 70% in the last decade. Integrated working between agencies can result in lower than expected emergency admissions and a reduction in the use of beds.</p> <p>The review will look at the processes that are in place to prevent hospital admission in the first instance, ensure the time of discharge is right for patients and that support mechanisms are in place to aid recovery at home and the community.</p> | <p>This review will support the corporate priority 'People' by improving the health and wellbeing of residents and protecting the most vulnerable.</p> | <p>Healthy and Working / Adult Social Care and Wellbeing</p> | <p>Panel</p> |

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested by |
|---|---|---|--------------------------|--------------|
| Special Educational Needs (SEN) – Reducing the Gap | <p>National data shows that the number of pupils with special educational needs (SEN) continues to fall. It is also clear that during this period the attainment gap has generally remained unchanged.</p> <p>Some learning difficulties may only require limited intervention, while others may require large amounts of support on a daily basis to provide assistance with learning. It is important to understand the range of needs and the support that the local authority and schools are able to provide in mainstream settings.</p> <p>Following on from the review of Special Educational Needs in Tameside carried out in 2011/12 the review will look at the impact of the SEN code of practice implemented in June 2014 and strategies developed to improve the attainment gap.</p> | <p>This review will support the corporate priority 'People' by increasing educational attainment and skills levels.</p> | <p>Lifelong Learning</p> | <p>Panel</p> |

Ongoing Monitoring

| Subject of Review | Rationale | Links to the Council's Corporate Plan Priorities | Executive Member | Frequency |
|--------------------------|--|--|--|----------------|
| Care Together | <p>The Care Together Programme is bringing about an integrated health and social care system for Tameside, which is both innovative and ambitious. The Panel will receive regular updates relating to the progress, transformational work, and service delivery going forward.</p> | <p>This will support the corporate priority 'People' by improving the health and wellbeing of residents.</p> | <p>Healthy and Working / Adult Social Care and Wellbeing</p> | <p>Ongoing</p> |
| Tameside Hospital | <p>The Panel will continue to monitor performance and developments at Tameside Hospital. Members of the Hospital's Executive attend Scrutiny Panel meetings on a regular basis to keep the Panel updated and informed of any significant changes.</p> | <p>This will support the corporate priority 'People' by improving the health and wellbeing of residents.</p> | <p>Healthy and Working / Adult Social Care and Wellbeing</p> | <p>Ongoing</p> |

| Subject of Review | Rationale | Links to the Council's Corporate Plan Priorities | Executive Member | Frequency |
|--|--|--|---------------------------------|-----------|
| Adult Services | The Panel will receive updates on developments to service delivery, the Care Together Programme and impact of the changes to the Care Act. | This will support the corporate priority 'People' by improving health and wellbeing of residents and protecting the most vulnerable. | Adult Social Care and Wellbeing | Annually |
| Active Tameside | The Panel will receive updates on the development work being undertaken across the borough by Active Tameside and the improved health and wellbeing offer for residents. | This will support the corporate priority 'People' by improving the health and wellbeing of residents. | Healthy and Working | Annually |
| Children's Services / Early Years | The Panel will continue to receive performance updates and development information for a range of Children's Services. | This will support the corporate priority 'People' by supporting families to care for their children safely and protecting the most vulnerable. | Children and Families | Annually |
| Education | The Panel will receive updates on School Performance and Standards including required actions following Ofsted inspections. | This will support the corporate priority 'People' by increasing educational attainment and skills levels. | Life Long Learning | Annually |
| Health and Wellbeing Board | The Scrutiny Panel has a good relationship with the board and ongoing work will be undertaken to routinely share information and developments. | This will support the corporate priority 'People' by improving the health and wellbeing of residents. | Healthy and working | Annually |

Performance Monitoring

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Frequency |
|-----------------------------------|---|--|-----------|
| People and Place Scorecard | The Scrutiny Panel receives performance monitoring information relative to the remit and will:- i. scrutinise performance against direction of travel and comparator areas; ii. request information from partner organisations where relevant to particular People and Place Scorecard measures; and iii. expect partner organisations to consider and respond to scrutiny recommendations concerning the measures relevant to their organisation. | This performance monitoring exercise supports the Council's vision to maximise the wellbeing of the people of the borough as outlined in the Corporate Plan. | Quarterly |

Evaluation of Review Outcomes

(An evaluation of the implementation of the Scrutiny Panel's recommendations)

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested By |
|--|--|--|-----------------------|--------------|
| Child Sexual Exploitation | The review investigated the current levels of child sexual exploitation in Tameside and the effectiveness of strategies being put in place by the Council, Police, Schools and other partners in the borough. The Panel will receive an update on the issue of child sexual exploitation in Tameside and the ongoing work that has been undertaken to combat it. | This review supported the corporate priority 'People' by protecting the most vulnerable and supporting families to care for their children safely. | Children and Families | Panel |
| Homelessness and the Demand for Temporary Accommodation | The review looked at the levels and causes of homelessness in Tameside and how the Council and partners are working to prevent and reduce the severity and incidence of homelessness in the borough. The Panel will receive an update on the outcomes of the recommendations and work that is being undertaken to reduce homelessness and the demand for temporary accommodation in the borough. | This review supported the corporate priority 'People' by helping people to live independent lifestyles supported by responsible communities. | Healthy and Working | Panel |

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested By |
|--------------------------|---|---|-------------------------|---------------------|
| School Readiness | The review considered the approach taken by the Council, schools and partners to improve school readiness outcomes in the borough. The Panel will receive an update on performance across Tameside and the ongoing work that has been undertaken to address school readiness outcomes in the borough. | This review supported the corporate priority 'People' by working with families to ensure children are ready for school. | Life Long Learning | Panel |

Place and External Relations Scrutiny Panel

Work Programme 2016/17

In-depth Policy Reviews

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested By |
|--|---|---|------------------------|--------------|
| <p>Impact of Bin Swap and Delivering Future Improvements to Recycling</p> | <p>With an ongoing commitment to improve recycling rates and reduce the amount of costly waste being sent to Landfill the Council made significant efforts to transform services and introduce a brand new recycling scheme 'Bin Swap'.</p> <p>In November 2013 Tameside's Bin Swap pilot was introduced across four areas, with wider roll out of the scheme from January 2015.</p> <p>Bin Swap is a key component of the Council's 'Greening the Borough' initiative by improving recycling rates. A clear plan was created to communicate key messages and engage residents with the changes ahead, with a clear reference to the opportunity cost of not undertaking the improvements.</p> <p>The review will look at the overall performance of Bin swap to date, paying particular attention to recycling improvements for each area of the borough. Work will also be undertaken to look at further options the service has to improve recycling rates and collection methods.</p> | <p>This review will support the corporate priority 'Place' by reducing our carbon footprint, both in energy and waste, and promoting cleaner, greener and safer neighbourhoods.</p> | <p>Clean and Green</p> | <p>Panel</p> |

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested By |
|--|---|---|----------------------------|--------------|
| Improving Tameside's Affordable Housing Offer | <p>Addressing a range of affordable housing needs has become a major concern for local authorities across the country, as the gap between local income levels and the cost of living and housing continues to widen.</p> <p>New affordable homes are additional housing units (or bed spaces) provided to specified eligible households whose needs are not met by the market. Affordable housing is the sum of social rent, affordable rent, intermediate rent and affordable home ownership.</p> <p>Over recent years the Council has worked closely and collaboratively with housing partners in order to meet the needs of the borough. The review will look at Tameside's current position with regards to affordable housing needs and the strategies in place to deliver a sustainable and evenly distributed supply of affordable homes for current and future generations.</p> | <p>This review will support the corporate priority 'Place' by improving housing choice.</p> | <p>Healthy and Working</p> | <p>Panel</p> |
| Supporting Local Businesses and Employment | <p>It is important that existing businesses are supported and an appealing local offer is developed to attract and retain new industries to the area. Tameside is well positioned within the geography of Greater Manchester and a large amount of work has been undertaken over recent years to improve connectivity and transport links both to and from the borough.</p> <p>In 2015 the Council put forward plans to implement the Business Enterprise Grant, Trade Grant and Inward Investment Grant schemes to provide additional support for local businesses.</p> | <p>This review will support the corporate priority 'Place' by strengthening the local business community and our town centres, and growing levels of inward investment.</p> | <p>Healthy and Working</p> | <p>Panel</p> |

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested By |
|--------------------------|--|---|-------------------------|---------------------|
| | The review will look at ways to strengthen and expand Tameside's business community and the development of an offer which promotes the formation of business partnerships across the region, providing an opportunity for large and small businesses to receive support to continue growing. | | | |

Ongoing Monitoring

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Frequency |
|---------------------------------|---|--|-------------------------|------------------|
| Bin Swap | The Panel will receive updates on the roll out of the Bin Swap scheme across the borough, including the impact on recycling rates and reduction in landfill charges. | This will support the corporate priority 'Place' by promoting cleaner, greener and safer neighbourhoods and reduce our carbon footprint both in energy and waste. | Clean and Green | Annually |
| Police and Fire Services | The Panel will meet with representatives of "responsible authorities" to discuss initiatives and activity. | This will support the corporate priority 'People' and 'Place' by protecting the most vulnerable and promoting safer neighbourhoods. | Deputy Executive Leader | Annually |
| Employment and Skills | The Panel will receive an update on the work and actions carried out by the Council's Employment and Skills team to deliver better outcomes for Tameside businesses, residents and the local economy. | This will support the corporate priority 'Place' by strengthening the local business community and town centres and work with businesses to create economic opportunities for residents. | Healthy and Working | Annually |
| Town Centres | The Panel will receive updates on work taking place in Tameside town centres such as the development and impact of the Tameside Loyalty Card Scheme and the implementation and progress of the Big Tidy Up. | This will support the corporate priority 'Place' by strengthening the local business community and town centres, promoting cleaner, greener and safer neighbourhoods and support a cultural offer that attracts people to the borough. | Deputy Executive Leader | Annually |

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Frequency |
|-------------------------------------|---|---|--|------------------|
| Transport and Infrastructure | The Panel will receive an update on the progress of the Ashton Pinchpoint scheme and plans for the Transport Interchange. | This will support the corporate priority 'Place' by improving transport infrastructure. | Clean and Green | Annually |
| Vision Tameside | The Panel will receive an update on the Vision Tameside programme and development of the council offices, retail and college buildings. | This will support the corporate priority 'Place' by strengthening the local business community and town centres and support a cultural offer that attracts people to the borough. | First Deputy (Performance and Finance) | Annually |

Performance Monitoring

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Frequency |
|-----------------------------------|---|--|------------------|
| People and Place Scorecard | The Scrutiny Panel will receive performance monitoring information on the People and Place scorecard measures relating to the remit and will:- <ul style="list-style-type: none"> i. scrutinise performance against direction of travel and comparator areas; ii. request information from partner organisations where relevant to particular People and Place Scorecard measures; and iii. expect partner organisations to consider and respond to scrutiny recommendations concerning the measures relevant to their organisation. | This performance monitoring exercise supports the Council's vision to maximise the wellbeing of the people of the borough as outlined in the Corporate Plan. | Quarterly |

Evaluation of Review Outcomes

(An evaluation of the implementation of the Scrutiny Panel's recommendations)

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested By |
|--------------------------|---|--|-------------------------|---------------------|
| Food Poverty | The review looked at the strategies in place to improve the skills levels in the borough, including the collaborative work that takes place with key partners. The Panel will receive an update on performance across Tameside and the actions that have been taken since the review was carried out. | This review supported the corporate priority 'People' through increasing educational attainment and skills levels. | Healthy and Working | Panel |

| Subject of Review | Rationale for Review | Links to the Council's Corporate Plan Priorities | Executive Member | Suggested By |
|---------------------------|---|--|-------------------------|---------------------|
| Victim Based Crime | <p>The review aimed to determine the causes of the rise in victim based crimes since 2014, and look at the actions being taken to combat victim based crime in Tameside.</p> <p>The Panel will receive an update on the levels of victim based crime in Tameside to ascertain the impact that strategies by Police and partners have had.</p> | This review supported the corporate priority 'Place' by promoting cleaner, greener and safer neighbourhoods. | Deputy Executive Leader | Panel |